

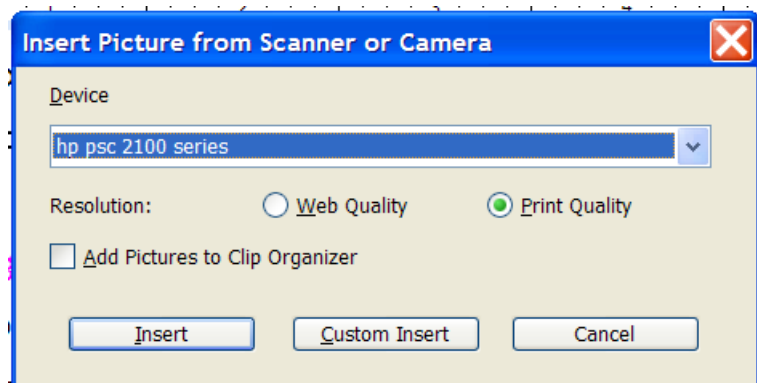
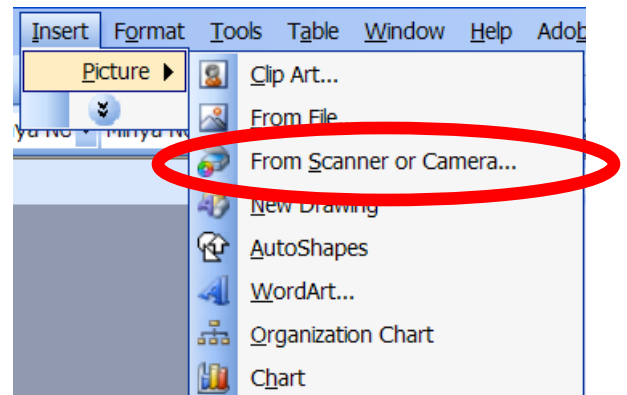
Making a Storybook

Adding Graphics

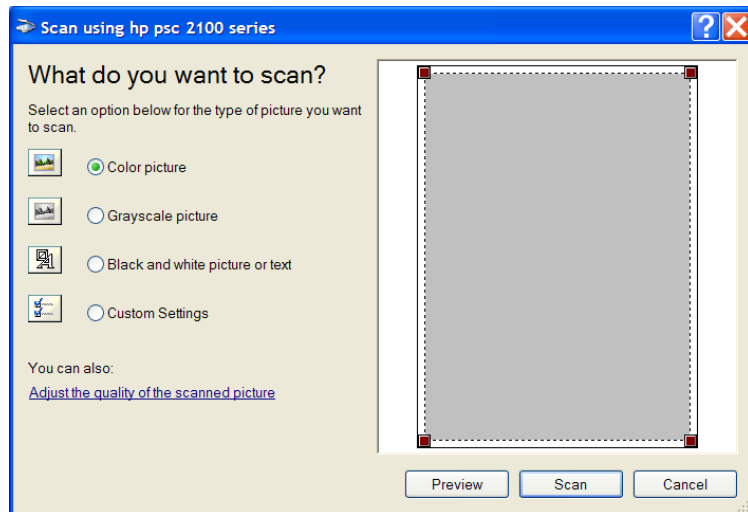
1. Read the article on the next page. Remember the information given to you in this article as you work on your storybook.
2. Add clipart to you book. Clipart should add to the overall effectiveness of your book. It should be relevant to the text on the page. You will have to brainstorm search words to help you find the best clipart. Do not use any other website to find clipart. You may only use Microsoft.com (which is included in Word).
3. You must also scan at least 2 pictures from the original storybook.

Scanning pictures:

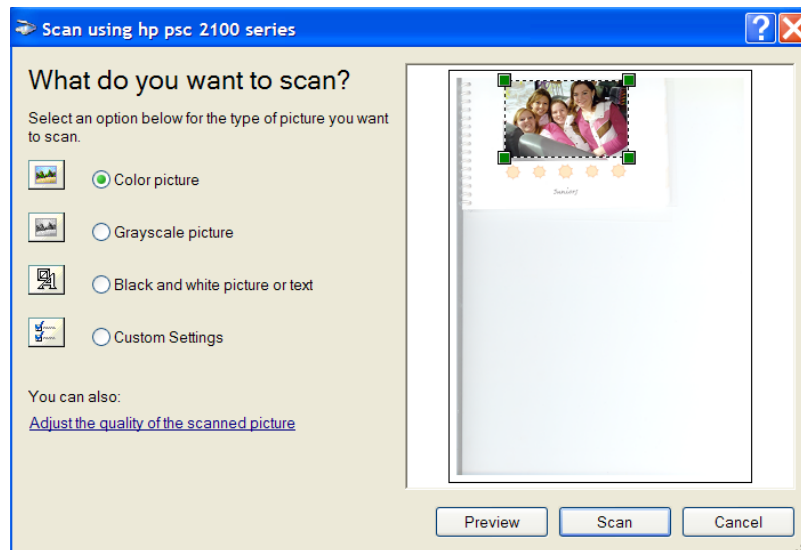
4. Log in to a computer with a scanner and open your storybook.
5. Click on Insert → Picture → from scanner or camera
6. A box pops up and lets you make several selections. Device is usually selected. Print Quality should be marked and then click Custom Insert.



7. The next box appears. Make sure that you select Color picture, then click Preview.



8. The scanner will scan the picture and the image will appear in the box on the right. Move the dotted line around the portion of the picture you wish to scan. Then click Scan.



9. Once the picture is in your document format it as usual. (tight). Resize the picture and position it as you chose.